

**MINUTES OF THE TOWN OF GILBERT, ARIZONA SELF-INSURED TRUST FUND FOR HEALTH
INSURANCE BENEFITS BOARD OF TRUSTEES MEETING
CONFERENCE ROOM 300, 50 E. CIVIC CENTER DR., GILBERT, ARIZONA
November 29, 2017**

MEMBERS PRESENT: Anthony Panepinto, Chairman
Council Member Jordan Ray
Stephanie Perkins
Marry Dellai
Kelly Pfof

MEMBERS ABSENT: None

STAFF PRESENT: Kristen Drew, Human Resources Manager
Jolean Fleck, Human Resources Director
Donna Pedrera, Sr. Human Resources Analyst
Cris Parisot, Budget Analyst

GUESTS PRESENT: Dawn Roberts, Willis Towers Watson
Steve Doyle, Willis Towers Watson

1. Call to Order

Chairman Panepinto called the meeting to order at 5:34PM.

2. Roll Call

Ms. Pedrera called roll and a quorum was declared.

3. Communication from Citizens

None

4. Oath of Office

Ms. Pedrera administered the Oath of Office to Kelly Pfof.

5. Approval of Broker/Consultant

Motion to approve Willis Towers Watson as Broker/Consultant

Ms. Drew summarized the recommendation following a Request for Proposal process for broker/consultant for Health & Benefits, and stated staff recommendation to continue with Willis Towers Watson as broker/consultant for FY19 with up to four annual renewals. This item is on the Council agenda for December 7, 2017, pending the Health Trust Board's approval.

Ms. Pfof motioned to approve Willis Towers Watson as broker/consultant for FY19, with up to four annual renewals. Ms. Dellai seconded the motion. The motion passed 5 - 0.

6. Retiree Options

Discussion, possible action by motion.

Ms. Drew summarized the recent concern over the increasing Other Post Employment Benefit (OPEB) obligation listed in the Comprehensive Annual Financial Report (CAFR), and the options staff has researched. She also stated that staff worked with the actuarials on the FY17 CAFR information and reported that the plan changes made in recent years have had a positive effect on the liability, reducing it to \$268K for FY17. Staff recommends continuing the current plan of retiree rates increasing to 125% of premium by FY20 and continued monitoring. No other changes are recommended.

Council Member Ray motioned to accept staff recommendation to continue the current plan of retiree rates increasing to 125% by FY20. Ms. Dellai seconded the motion. Motion passed 5 – 0.

7. Approval of Plan Documents

Discussion, possible action by motion.

Ms. Drew reported that staff has been working on updating plan documents and converting them from MMMI format to Aetna format. She reiterated that no plan design changes were made, and any updates were made for clarification and to be consistent with how claims have been processed, and would have no negative impact on claims costs. This item is on the Council agenda for December 7, 2017, pending the Health Trust Board's approval.

Ms. Dellai motioned to approve the plan document as presented. Council Member Ray seconded the motion. Motion passed 5 – 0.

8. Mid-Year Update to Council

Discussion only.

Ms. Drew shared a presentation that will be presented to Council at the meeting of December 7, 2017, to update them on the status of the transition to Aetna, the status of the Health Trust, the retiree options, and the GilbertWellness program.

9. Review of Plan Dashboard

Discussion only.

Mr. Doyle reviewed the dashboard reports as of October 31, 2017 for run-off claims through MMSI and beginning claims through Aetna. This is a small period to get good trend data, however claims appear to be trending well.

10. Staff Update and Future Agenda Items

Ms. Parisot reviewed a graph representing the budget model. She concurred that there is limited data to establish a clear trend however the model predicts a positive net operating result at this time. Staff will continue to monitor and update the model based on incoming claims costs. Ms. Drew stated the December meeting has been cancelled and the next meeting is scheduled for January 24, 2018. This meeting will include discussion of FY19 options, wellness initiatives, and a summary of Aetna reporting options. With the Board now complete, election of officers will also be on the agenda for January 24, 2018.

11. Approval of Minutes of Prior Meetings

Motion to approve Minutes

Ms. Dellai motioned to approve the minutes from the meeting of June 14, 2017. Council Member Ray seconded the motion. Motion passed 5 – 0.

Ms. Dellai motioned to approve the minutes of the meeting on July 12, 2017. Mr. Panepinto seconded the motion. The motion passed 5 – 0.

Ms. Perkins motioned to approve the minutes of the meeting on October 25, 2017. Ms. Dellai seconded the motion. The motion passed 5 – 0.

The next meeting of the Health Trust will be January 24, 2018 at 5:30pm.

12. Adjournment

Motion to adjourn.

Mr. Panepinto motioned to adjourn the meeting. Councilmember Ray seconded the motion. The motion passed 3-0. The meeting adjourned at 6:36 PM.

Anthony Panepinto, Chairman

ATTEST: _____
Kristen Drew
Human Resources, Benefits Manager